eRAD RIS

# RELEASE ANNOUNCEMENT

Build 4.2023.013

UPDATED MARCH 30, 2023

## Publication History

| Revision | Author | Description |
|---|---|---|
| March 30, 2023 | Kevin Brooks / Hilary Saltmarsh | ▪ Commercial release. |

# SUMMARY

## Release Announcement

*This release of ERAD RIS 4.2023.013 introduces the ability to configure Lay Letter preferences at the Practice and Site level.*

## New Features

This release introduces the following features and enhancements:

| Category | Redmine # | Subject | Description |
|---|---|---|---|
| Document Distribution | 32727 | Practice and Site Level Override Configuration for Electronic Lay Letter Distribution | This performance enhancement to the RIS Document Distribution provides a Practice and Site level configuration for Lay Letters. |

## Resolved Issues

No additional issues were resolved with this release.

## New Known Limitations

No new known limitations were identified with this release.

# FEATURE DETAILS

## Document Distribution

### Feature #32727 – Practice and Site Level override configuration for electronic lay letter distribution
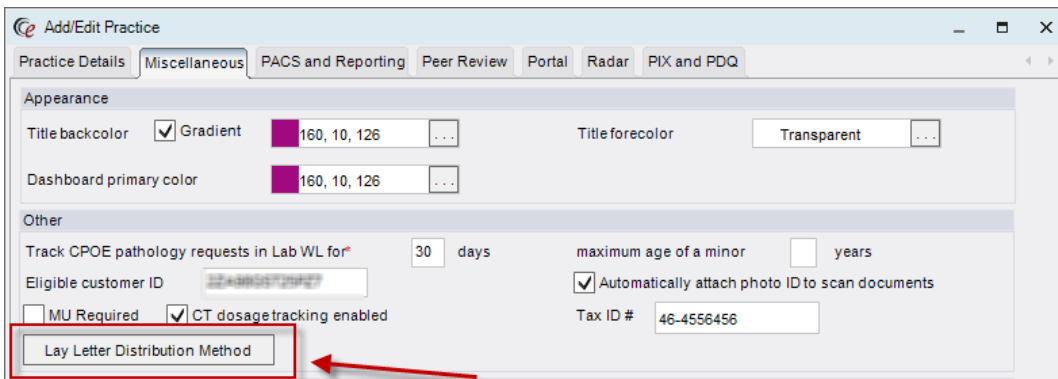
#### Summary

This enhancement to Electronic Lay Letter distribution introduces the ability to configure lay letter distribution preferences at the practice and site level.
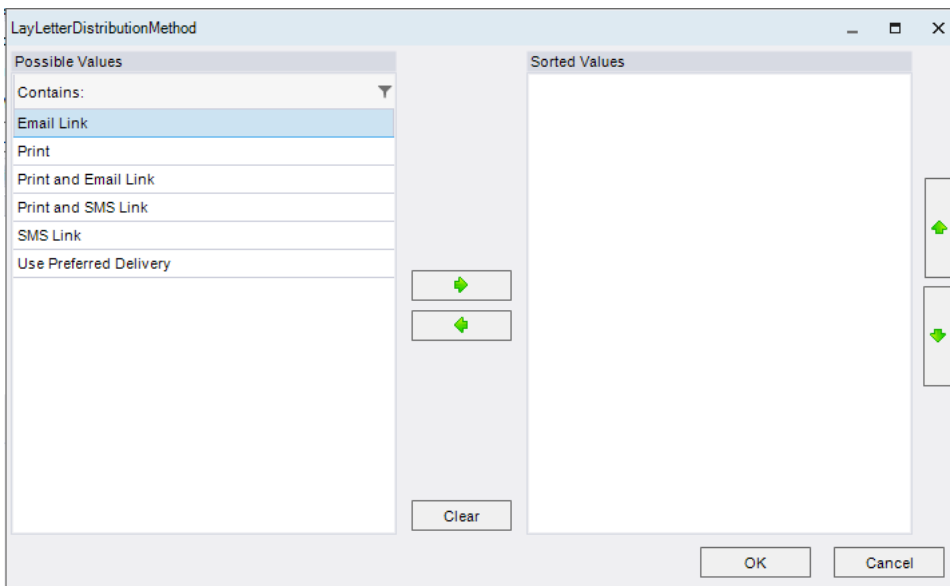
#### Feature Description

Previously, FEATURE #31279 – LAY LETTER DISTRIBUTION METHOD SETTING introduced a box level preference setting.

With this change, a new `Lay Letter Distribution Method` button has been added to the `Miscellaneous` tab of the configuration screens at both the practice and site level.



Opening the dialog will reveal Possible Values for distribution on the left and Sorted Values on the right. The Lay Letter will be distributed according to the order at which the values are configured on the right of the dialog.

Once a study is in a `SIGNED` status, the first configured method of distribution will be attempted and a line item will be added to the Distribution Worklist.

## Overrides

If preferences are set at more than one level (i.e., different values or values in a different order) an override will occur. Site-level settings will override both practice and box level settings. Similarly, practice-level settings will override box-level settings:

1. Box Level, Practice Level, Site Level all have one or more values configured: Use Site config.
2. Box Level, Site Level are configured (not Practice): Use Site
3. Practice Level, Site Level are configured (not Box): Use Site
4. Only Site is configured: Use Site
5. Box Level, Practice Level are configured (not Site): Use Practice
6. Only Practice is configured: Use Practice
7. Only Box Level is configured: Use Box.
8. Nothing is configured (all lists are blank): No Lay Letters will be distributed.

> *Note that this design does mean it is not possible to specifically configure "No Lay Letters" for a particular site or practice.*

# Configuration Instructions

System Administrators must complete the following actions to enable this feature:

## RIS Client

### Changes to Organization Lookup Table Configuration

To define your distribution hierarchy:

1. Open the `Organization` look up table and locate the desired Practice or Site.
2. Open the `Add` or `Edit` dialog and navigate to the `Miscellaneous` tab.
3. Click, `Lay Letter Distribution Method` button to open dialog.
4. Move desired methods of distribution from the left panel to the right using green arrows or double-clicking items, ensuring they are in the preferred order.

> *To manage configuration at the box level, modify the `LayLetterDistributionMethod` System Config setting.*