

Patient/Personnel Merge

When a duplicate patient record is found, you can merge the two records through eRAD RIS to eliminate the duplicate. The document outlines the process for executing merge requests in eRAD RIS.

There are 4 merging selections:



To merge a physician or patient click patient Merge or Personnel Merge

Patient Merge × Source Patient Details Search	earch for the patient	8	Destination Patient Details	Search for duplicate patient	
MRN	346792		MRN	230590	-
Name	⊖ O'Dell, jayne		Name	 O'Dell, Jane 	
Birth Date	01-01-1954		Birth Date	• 10-10-1972	
Address	O 343 Central St Beverly Hills CA 90210	Select the data to keep via the radio buttons	Address	816 East Milton Avenue 970 Second Street St. Petersburg West Virginia 60621	
Phone Numbers	Email Addresses		Phone Numbers Pr	eferred Order Email Addr	esses
			✓ 26344233 (Primary/Mobile) 🗸 cskinr	ner@erad.com (Primary)



Search for the other patient record in the right column: click Search to find the record. The right column is used to display what is considered the primary/active record; it will be kept and the duplicate will be merged into this record

Click Merge

To suggest a merge (for no RIS Admin Personnel)

Right Click on the study

71250S] -	Create/Edit Report	2018
[G0204] ·	Dictate	2018
W/Wo [M		2018
t W/Wo [C	Schedule From	2018
t W/Wo [C	IVT	2018
t W/Wo [C	Edit Patient	2018
t W/Wo [(Patient Merge	2018
t W/Wo [C	View/Edit	2018
t W/Wo [C	view Eur	2018
W/Wo [M	Print Forms	2018
t W/Wo [C	Attachments	2018
LOTA OF	<u> </u>	

Select Patient Merge

Complete the steps as above and click suggest



Add pertinent informaiton

e Suggest Patient Merge		х
You are suggesting a merge of clinical da	ata from MRN: 230)590 to MRN: 231.
If approved, this will delete 'O'Dell, Jane (N	/IRN 230590)'	
Comment:		
Duplicate patient		
	ОК	Cancel



Note that all users have read-only access to the Patient Merge Requests worklist (in the Administration menu). This worklist displays all requests still pending.

To review suggested Merges select the Personnel Merge Request or Patien Merge Request WL

Patient Merge Requests WL (1) x							
(use location filter) - T = -							
Duplicate	Source	Source MRN	Target	Target MRN	Requested By	Requested Date	Comment
٣	Υ.	T	T	T		r T	Ŧ
	ODell, Jane	231715	O'Dell, Jane	230590	eRAD Skinner, Chris	07-05-2018 12:55 PM	

Click Patient Merge to review the request

Patient Merge

Reject or Merge

Reject	Suggest	Merge
reject	ouggest	merge