

1. From the "Pending PACS Correction WL" in RIS find the patient and right click on the Accession # cell and choose "copy cell"

		4		
D111199	9 (47)	Pending PACS	S Correcti	on WL (2) 🗙
MRN		Patient Name		Procedures
	Ŧ		Ŧ	
P1126	44	Second Second		XRAY PEL
P11	Patien	t Folder		CONSULT,
	Clinic	al Tasks		
	Add to	Folder		
	Bypas	s PACS Correction		
	Audit I	History		
	Сору	Cell		
	MRN 21126	P112644 P11 Patien Clinic Add to Bypas Audit	VRN Patient Name	VIRN Patient Name P112644 P11 Patient Folder Clinical Tasks Add to Folder Bypass PACS Correction Audit History

1. Double click on the patient in the "Pending PACS Correction WL" or highlight and click the "PACS Correction" button in the lower right:



2. When the PACS page loads go to the patient "Search" area and "paste" the Acc# that you copied from RIS then <u>add a</u> @ before the number:



 Once exam is populated you should see a dropdown with a list of available exams, "Matching Studies", to match to the RIS exam:

Lists -	itient Name: st, anna						Sort order 🛛 👫 🗖
							Matching Studies
6 🖻	Apr 07, 2020 16:20:00	Test, Annapolis	eRAD111199	A112227	MR	MRA CHEST W/ & WO CONTRAST	2020-02-10 09:31:00.0 Test^Annapolis^^^ eRAD111194 eRAD111369 MR MRI CERVICAL SPINE W/ CONTRAST 🚽 📑



4. Choose the correct exam and then click on the "Merge" ICON to the left:



5. A "merge" pop up should now appear. You will see an "Order Value" and a "Study Value". Click on the correct value....it should be the gray/lavender color. Once all the correct values are chosen, click the checkmark in the bottom right corner.

Patient ID Patient Name T	Order value	Study value				
					New Value	
	Test, Annapolis	Test, Annapolis	Pref First	Middle Last	Suf	
DoB S	Sep 22, 1981		mm Dd , YYYY hh	:mn:ss 🗙		
Sex	-	Male				
Accession No.	A112375					
Priority		Medium				
	ст					
Referring Physician	eF	RAD, Referring	Pref First	Middle Last	Suf	
Reading Physician			Pref First	Middle Last	Suf	
Performing Physician -			Pref First	Middle Last	Suf	
Physician of Record -		eRAD, Referring	Pref First	Middle Last	Suf	
		HEAD				
Description	CT ABDOMEN A					
Institution Name						
Institution Address						

 It may take a few minutes to complete the "merge". Once complete it should fall off of the "Pending PACS Correction WL.

*Note: If for some reason it does not fall off the "Pending PACS Correction" worklist, go to patient folder in RIS and verify images are there. If images are there, right click and "Bypass PACS Correction".