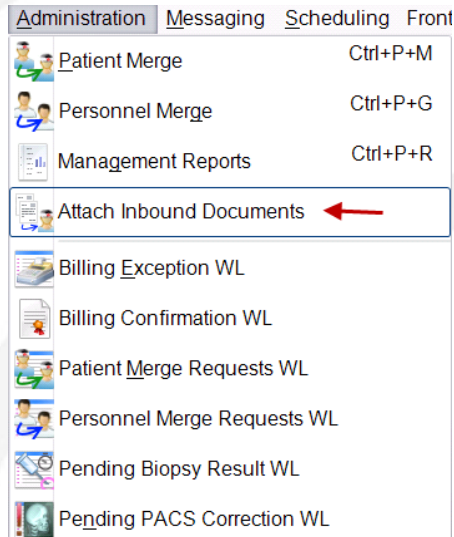
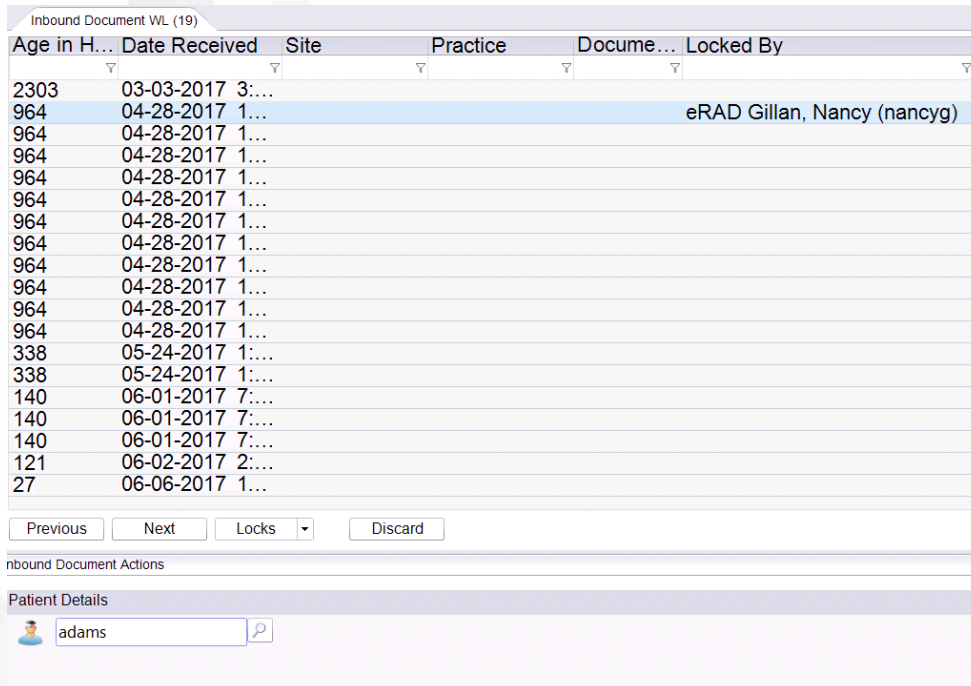


1. From the Administration menu, click Attach Inbound Documents.

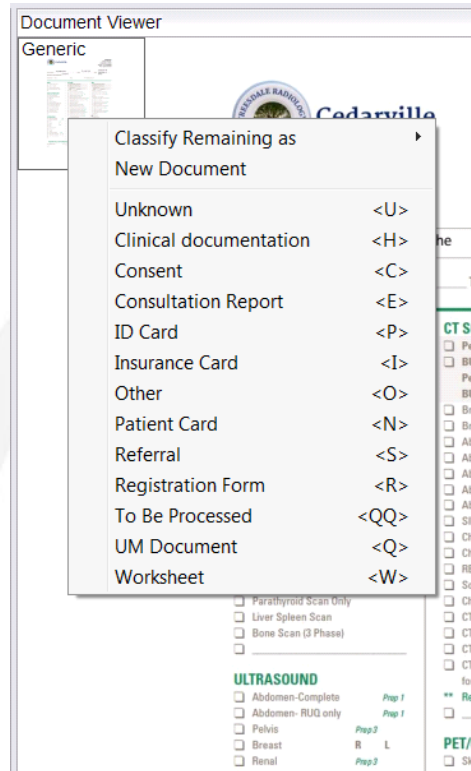


2. Highlight the document. Document will display on the right.



3. Search for patient.

4. After selecting patient, select exam or create new exam.
5. Right click the document to classify.



Options are to Schedule, view/edit or create an order depending on status. If attaching via view edit, the exam will open to view. Select Save after viewing.

Inbound Document Actions

Patient Details

Patient History

Flags	Nuggets	Status	Procedures	Scheduled Date
\$		Ordered	CT Head W & Sinus W [CT22] - Head	
		Scheduled	PT/CT Sodium Fluoride PET Bone Scan [PT4]	11-26-2016 9:00
\$		Exam Done	XR Chest PA LAT [71020] - Chest	11-15-2016 5:46
		Signed	US Breast Limited, Unilat [76642] - Breast - Left	04-06-2015 1:45
		Signed	MA Digital Mammo Diag Bilat [G0204] - Breast - Bilateral	04-06-2015 1:30
		Signed	MR Cervical Spine W/Wo [72156] - Cervical spine	10-25-2014 1:23
		Cancelled	PT/CT Sodium Fluoride PET Bone Scan [PT4]	06-23-2012 1:20
\$		Signed	US Carotid Duplex Bilat [USMC1] - Bilateral	01-02-2012 9:30

Attachment Summary

Average Adams - #z10000001 PT/CT Sodium Fluoride PET Bone Scan [PT4] - Referring: Edwards, Joh

All pages have been classified

Note that spam documents can be discarded.